

## DEPARTMENT OF PHYSICIAN ASSISTANT STUDIES POLICY

**POLICY NAME:** 

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discuss the final grade. If this meeting does not resolve the issue, a formal grade appeal may be submitted through the Office of Academic Affairs for review by the appropriate College Dean. This is a formal appeal and should be submitted as such. The document should be prepared using a word processing application and should be concise. The appeal should include all pertinent facts and should clearly state the basis on which the student is making the appeal. A copy of the course syllabus and copies of all relative assignments and exams should be attached to the appeal.

Once the appeal has been received the instructor involved will be informed of the grade appeal and must submit a written statement in response. After considering both statements, the College Dean will make a recommendation to the Vice President for Academic Affairs, who will make the final decision. The Office of Academic Affairs will notify both the student and instructor of the final decision.

Courses within the Department will hold to the following assigned grading scale:

100-90 A

89-87 B+

86-80 B

79-77 C+

76-70 C

Less than 70 F

## **Grade Point Average**

Students must maintain a 3.0 cumulative grade point average for continued matriculation in the DPAS and for graduation. Failure to maintain a 3.0 cumulative grade point average will result in probation. Students are to refer to the Probation and Dismissal Policy.

Refer to the University Student Handbook regarding incomplete grades.

## **OTHER NOTES:**